



Local Contexts Council Meeting Summary

Meeting Date: 12 October 2023

Meeting Location: Teleconference

In Attendance:

James Francis (Chair), Jane Anderson (Vice Chair), Maui Hudson, Haydn Read, Sharon Leon

Regrets: Kim Christen

Non-Voting Attendees:

Laure Haak (Secretary), Aaron Williamson (external counsel), Edwin Oh (Treasurer)

Summary: Council reviewed status of funding transfer from NYU and current staffing. They celebrated receipt of the IRS 501(c)3 determination, which backdated to our date of incorporation. Council approved offering a 403(b) plan to Local Contexts employees. Council discussed next steps on Collections Care notices. Council reviewed finalists for the Executive Director position and decided on a hire.

Motions Passed

MOTION: To approve the July 2023 Council meeting minutes as presented. VOTE: All in favor. No abstentions.

MOTION: That Local Contexts shall establish a 403(b) retirement plan for our employees, with a vesting period of 1 month from date of hire and a match of up to 3% based on the employee contribution. VOTE: All in favor, no absentions,

MOTION: That Local Contexts offer Institutions free access to Collections Care Notices in the Hub, after registering for an account; (b) ask NMAI to become an anchor subscriber to Local Contexts with this model. VOTE: All approved. No absentions.

MOTION: That we extend an offer to Stephany Johnson as the founding Executive Director of Local Contexts. VOTE: All in favor. No absentions.

Next meeting: 18 December 2023